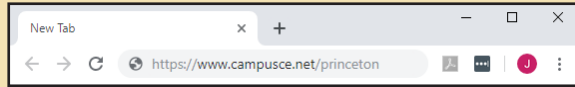
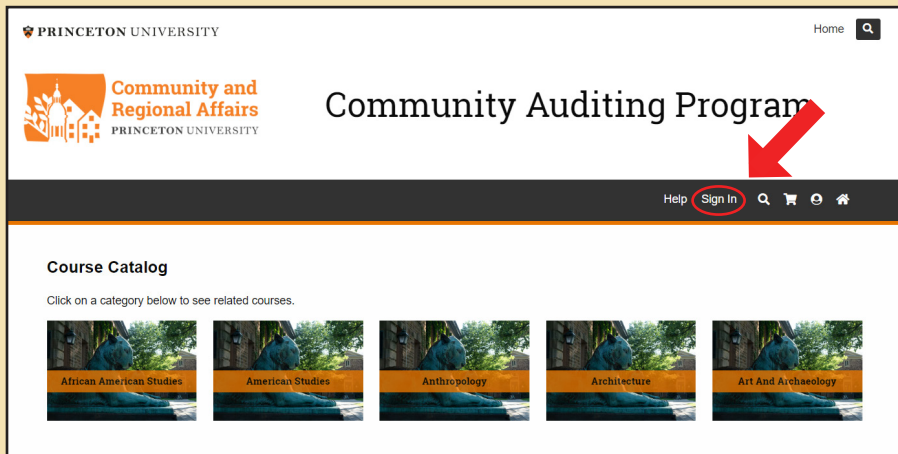


# CAP Registration 101 - How to Sign-in

1) Type <https://www.campusce.net/princeton> into your internet browser.



2) Click **Sign In**.



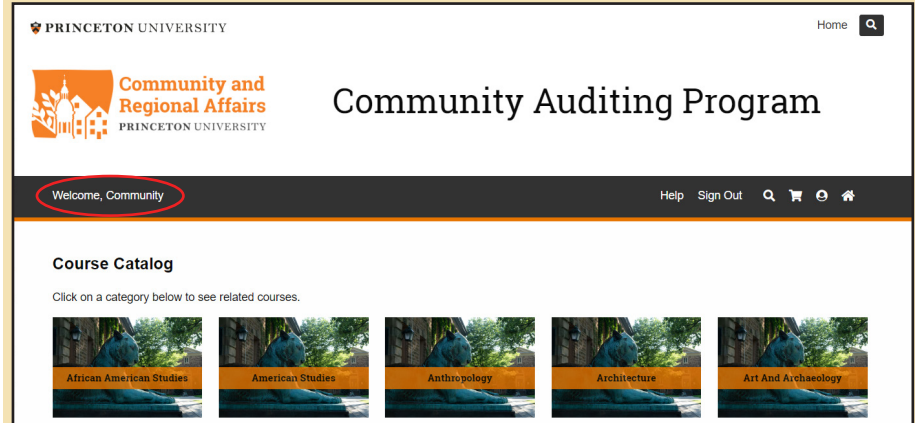
3) Type in your **Username** and **Password**. Click **Sign In**.

Sign in to existing account

Username:

Password:

4) You are now logged in and on the registration site homepage.



## Where Do I Go Next?

Use these icons to find different areas of the website.



### Profile

Click here to view your profile and registered courses



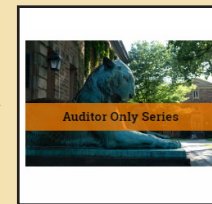
### Home

Click here to return to the homepage



### Cart

Click here to view your cart or check out



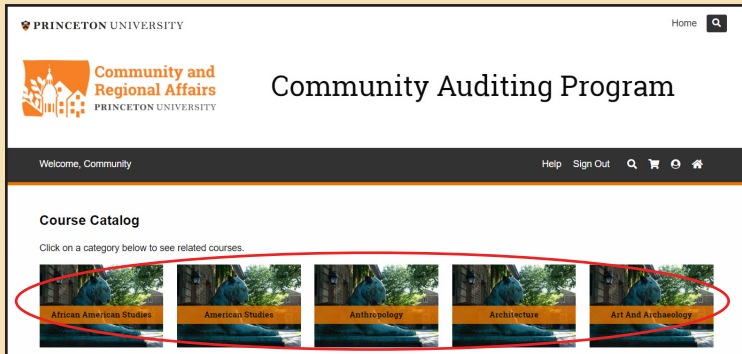
### Department

Click here to see the classes in each department

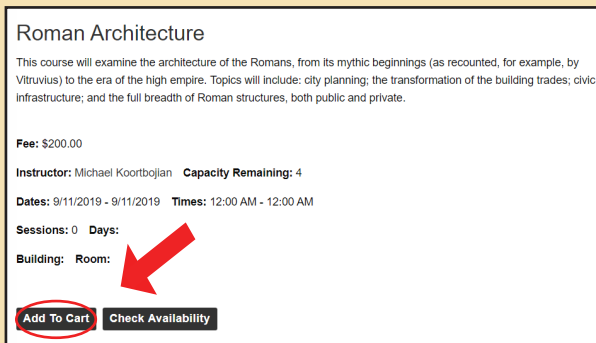
Flip the page to learn how to register for a course

# CAP Registration 101 - How to Register for a Course

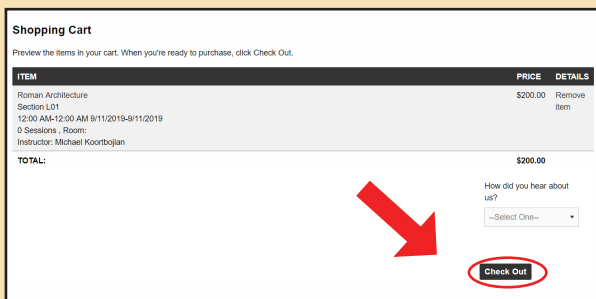
- 1) **Log-in** – Use the instructions on the back side of this page to log-in to the course registration website
- 2) **Find A Course** – Click on the department icons to view its courses. Click Home to return to the homepage to choose a different department. Scroll down to see all the departments.



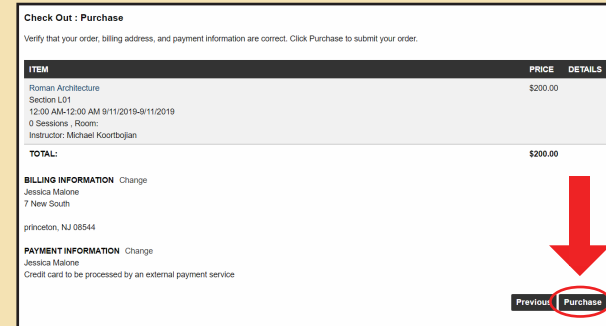
- 2) **Add To Cart** – Once you find your course, click the Add To Cart button.



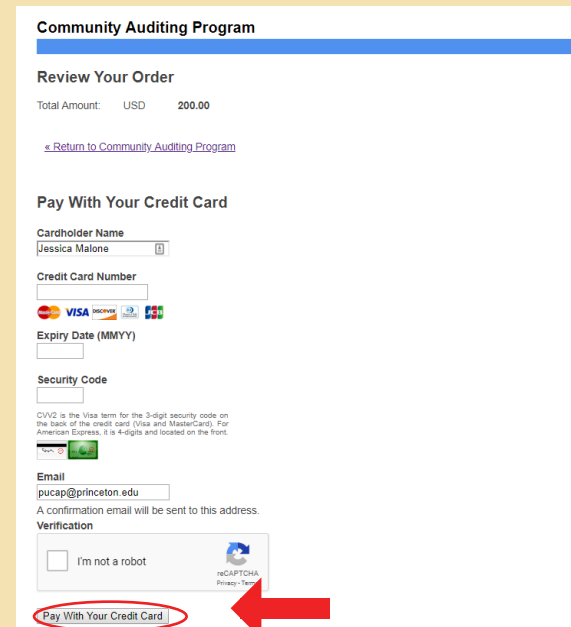
- 3) **Shopping Cart** – You will be brought to the Shopping Cart Page. Click Check Out.



- 4) **Contact Information** – Confirm your contact information by clicking Next.
- 5) **Payment Method\*** – Choose **Credit or Debit Card** from the drop-down menu and click Next. \*If paying by cash or check, please call the CAP office at 609-258-0202
- 6) **Billing Information** – Confirm your billing information by clicking Next.
- 7) **Purchase** – Click Purchase to proceed to payment.



- 8) Enter your credit card information, check “I am not a robot” and click Pay With Your Credit Card.



- 9) Your registration is complete. Click the Profile icon to view your Class List.